

AUDIT & RISK COMMITTEE

AGENDA

Date: Thursday 20 June 2024

Time: 14:00 – 14:30 Annual Report and Accounts Training Workshop | ARC Meeting: 14:30-17:00

Location: [MS Teams](#) | Dial in details: 020 7660 6835 – Pin: 67456245#

No.	ITEM	CATEGORY	LEAD	TIME
1.	ARC790 - Introductory Matters i. Chair's Welcome ii. Declaration of Interests iii. Minutes from the previous meeting held on 22/02/2024 iv. Review previous meeting actions	Welcome Note Approve Note	C Hall A Durkan	14.30 (5min)
2.	ARC791 - Internal Audit i. ARC790(a) – Internal Audit Annual Report 2023-24 ii. ARC790(b) – Internal Audit status and update report	Note Note	C Thompson A Allen-Chitwa PwC	14:35 (25min)
3.	ARC792 - External Audit and Accounts i. External Annual Audit Plan 2023-24	Approve	C Thompson A Allen-Chitwa E/Y	15:00 (25min)
4.	ARC793 – Draft LPFA Annual Report and Accounts i. DRAFT Executive Summary, Governance, Administration, Investments, & RI ii. DRAFT Annual Governance Statement	Provide feedback &	A Peck	15:25 (15min)
5.	ARC794 - Financial Report i. LPFA Financial Update	Note	C Thompson A Allen-Chitwa	15:40 (15min)
6.	ARC795 - Treasury Management Report 2023-24	Note	C Thompson A Allen-Chitwa	15:55 (10min)
7.	ARC796 - LPFA Risk Management i. Risk Appetite Statement and Risk Management Principles ii. LPFA Risk Management Update iii. Risk Dashboard iv. Risk Register v. Audit Log	Approve Note Note Note Note	M Anderson	16:05 (15min)
8.	ARC797 - Employer Management Services i. Employer Management Services Report	Note	L Watson	16:20 (10min)
9.	ARC798 - Compliance and Governance Matters i. Gifts, Hospitality and Expense (GHE) register Q4 2023/24 ii. LPP SLA Compliance Statement Q4 2023/24 iii. LPFA Policy Framework iv. LPFA Signatory List	Note Note Approve Approve	M Anderson A Durkan	16:30 (20min)
10.	ARC799 - Forward Planner i. ARC Forward Planner	Note	A Durkan	16:50 (5min)
11.	Any Other Business i. Date of next meeting: 20/09/2024	Advise	C Hall	16:55 (5min)
-	MEETING END	-	-	17:00

Committee Members:

Conrad Hall	Committee Member and Chair	
Richard Olszewski	Committee Member	MS Teams
Debbie Rees	Committee Member	MS Teams
Mandy Sadler	Committee Member	MS Teams

In attendance:

Audrey Allen-Chitwa	LPFA Deputy S151 Officer	MS Teams
Mark Anderson	LPFA Compliance and Risk Director	MS Teams
Robert Branagh	LPFA CEO	MS Teams
Ashley Durkan	LPFA Governance Manager	MS Teams
Alistair Peck	LPFA Head of Communications and Engagement	MS Teams
Clare Scott	LPFA S/H NED & Board Member	MS Teams
Christina Thompson	LPFA S151 Officer	MS Teams
Lana Watson	LPFA Funding and Investment Director	MS Teams

Internal Auditors - PwC

Aaron Bendasiuk	PwC Senior Manager	MS Teams
Stephanie Edenborough	PwC Partner	MS Teams

External Auditors – E/Y

Mark Hodgson	EY Partner	MS Teams
Martin Visagie	EY Manager	MS Teams

Apologies

None