

# LOCAL PENSION BOARD

## Agenda

**Date:** Tuesday, 15 September 2020

**Time:** 10:00 - 12:00

**MS Team Link:** [Join Microsoft Teams Meeting](#) / **Conference ID:** 503 823 235#

**Local Number:** [+44 20 3443 9854](#) / **Link to Local Numbers:** [Local numbers](#)

**Meeting Etiquette:** Please feel free to dial into the session from 09:45 onwards to test the connection or chat with colleagues.

During the call, to avoid any unintended disruption, please can I ask that:

- when you are not speaking, to have your device microphone on mute;
- if you wish to speak, please wait until someone finishes their comment;
- the Chair will prompt each of you to share your thoughts after each discussion; and
- For those who join via video conference you are welcome to raise their hand, either physically or virtually, if they wish to notify the chair that they wish to speak and he will call on you in turn.

N.	AGENDA ITEM	LPB MEMBERS ARE ASKED TO	LEAD	TIME
	<b>Training:</b> <ul style="list-style-type: none"> <li>➤ LPFA Investment Strategy and RI Reporting by Peter Ballard (15-minute presentation followed by 5 min Q&amp;A)</li> </ul>	Note	P Ballard	10:00
1	<b>LPB102 Introductory Matters</b> <ul style="list-style-type: none"> <li>➤ Declaration of interests and conflicts</li> <li>➤ Minutes and actions from the previous meeting held on 4 June 2020</li> <li>➤ Future training (including with the LPFA Board)</li> <li>➤ Self-assessments and LPB member appraisal plans</li> <li>➤ Chair's feedback from attending LPFA Board Corporate and Strategic meeting on 23 July 2020 (verbal)</li> </ul>	Note Approve  Discuss Note Note	W Bourne	10:20
2	<b>LPFA Chairman: First 8 months (verbal)</b> <ul style="list-style-type: none"> <li>➤ Initial thoughts of LPFA and first 8 months in office</li> <li>➤ LPFA Strategic priorities/direction for 2021+</li> </ul>	Note	J Preston	10:30
3	<b>LPB103 CEO Report</b> <ul style="list-style-type: none"> <li>➤ BCP / Covid-19 update</li> <li>➤ LPFA financial monitoring and reporting matters</li> <li>➤ LPFA key performance indicators (April to June 2020) reports and SLA report summary</li> <li>➤ LPP organisational changes and accommodation update</li> <li>➤ Pooling updates</li> <li>➤ LPFA updates include CEO activity, team updates, Covid-19 contribution and planet mark certification</li> <li>➤ Ongoing regulatory developments and consultations updates</li> </ul>	Note Note Note  Note Note Note Note	R Branagh	10:40
<i>5 min break</i>				
4	<b>LPB104 LPPA Quarterly Client Performance and Member Engagement Report</b> <ul style="list-style-type: none"> <li>➤ LPPA quarterly performance report covering (April to June 2020) including a PA regulatory overview.</li> <li>➤ An LPPA report on member engagement activities for Q1 and planned activity for Q2 including:               <ul style="list-style-type: none"> <li>○ Your pensions website project update</li> <li>○ Member and employer communications plan</li> </ul> </li> </ul>	Note & Discuss	J Crowhurst / C Dawson	11:00

N.	AGENDA ITEM	LPB MEMBERS ARE ASKED TO	LEAD	TIME
5	<b>LPB105 LPFA Communications update</b> ➤ LPFA plans for the corporate website and the Virtual Fund Member Forum	Note & Discuss	A Peck	11:20
6	<b>LPB106 Risk and Compliance</b> ➤ LPFA Risk Register – latest approved version ➤ Code of practice 14 (COP14) compliance: quarterly contribution monitoring summary (April to June) including COP14 assurance statement from SLA report ➤ LPFA risk and compliance client report from LPPA (complaints, breaches, incidents, risk & issues) ➤ LPPA pensions technical update (June 2020)	Comment Note  Note  Note	H Astle / P Ballard	11:30
7	<b>LPB107 LPFA Governance Update and Policy Statement Review</b> ➤ LPFA Draft Corporate & Strategic Board minutes (10 March, 9 June & 23 July 2020) ➤ Climate change policy ➤ LPFA Complaints and IDRP policy review ➤ Environmental policy ➤ Whistleblowing policy ➤ LPB annual planner	Note  Discuss Note Note Note Note & agree	R Branagh / H Astle	11:40
8	<b>Any Other Business</b>	Advise	All	11:55
9	<b>Date of next meeting</b> ➤ 1 December 2020, 10:00 – 12:30			

#### Local Pension Board Members

**Present:** William Bourne (Chairman), Adrian Bloomfield, Sean Brosnan, Jenny Lo, Peter Scales, Amy Selmon, Prashant Solanky, Omolayo Sokoya, Frank Smith.

**In attendance:** Helen Astle (LPFA Compliance and Risk Director), Peter Ballard (LPFA Funding & Risk Director), Robert Branagh (LPFA CEO), John Crowhurst (LPPA Deputy Pensions Director / Items 4 only) Chris Dawson (LPPA Head of Engagement & Communications / Item 4 only) Alistair Peck (LPFA Communications and Project Manager), Gillian Workman (LPPA Senior Company Secretarial Assistant).

#### Observers:

Anastasia Klimenko (LPFA Business Manager)  
John Preston (LPFA Chair)

#### Apologies: