

**Local Pension Board (LPB)****6 March 2018, 10:00 - 12:30pm****Attendees****Present**

William Bourne (Chairman)  
 Frank Smith  
 Sean Brosnan  
 Omolayo Sokoya  
 Jamie Ratcliff  
 Peter Scales  
 Adrian Bloomfield  
 Amy Selmon  
 Simon Steptoe

**Room MR1, Corporate, 169 Union Street, London, SE1 0LL****In attendance**

Mike Allen (LPFA Managing Director)  
 Greg Smith (Presentation only)  
 James Ahlberg (Information Governance Manager) Item 3 only  
 Julie Wigg (Engagement Manager) Item 4 only

**Minutes and action points**

Caroline Charles (Assistant Company Secretary)

**Apologies**

None received

**Agenda**

Item	Report	Time	Action	Subject
<b>Training:</b> 10:00 Presentation on LPP activities   <b>Speaker:</b> Greg Smith				
<b>AGENDA</b>				
<b>1</b>	<b>LPB057</b> William Bourne	<b>10.40</b>	Note Approve  Review Discuss	<b>INTRODUCTORY MATTERS</b> <ul style="list-style-type: none"> <li>➤ Declaration of interests and conflicts</li> <li>➤ Minutes and actions from the previous meeting on 6 December 2017</li> <li>➤ Annual review of LPB Terms of Reference</li> <li>➤ Remit of LPB and types of assurance statements required</li> </ul>
<b>2</b>	<b>LPB058</b> Mike Allen	<b>11.00</b>	Review Note Review  Note	<b>GENERAL ADMINISTRATION UPDATE</b> <ul style="list-style-type: none"> <li>➤ Assurance statements on various matters:               <ul style="list-style-type: none"> <li>○ LPFA Financial Reporting &amp; Monitoring matters</li> <li>○ Review of implementation of the requirements of the PR Code of Practice 14</li> <li>○ General update on LPFA's activity since the last meeting</li> </ul> </li> </ul>
<b>3</b>	<b>LPB059</b> James Ahlberg Mike Allen	<b>11.20</b>	Note Review Note	<b>GOVERNANCE UPDATE</b> <ul style="list-style-type: none"> <li>➤ General Data Protection Regulation assurance work</li> <li>➤ Review of the Investment Strategy Statement</li> <li>➤ LPFA Board minutes</li> </ul>
<b>4</b>	<b>LPB060</b> Julie Wigg	<b>11.50</b>	Note	<b>ENGAGEMENT TEAM REPORT</b> <ul style="list-style-type: none"> <li>➤ Report from the Engagement Team</li> </ul>
<b>5</b>	All	<b>12.25</b>	Note	<b>ANY OTHER BUSINESS</b>
<b>Lunch provided</b>				