

**Local Pension Board (LPB)****5 December 2018, 10:00 - 12:30pm****Room G:03, Ground Floor, 169 Union Street, London, SE1 0LL****Attendees****Present**

William Bourne (Chairman)  
 Sean Brosnan  
 Peter Scales  
 Amy Selmon  
 Frank Smith  
 Adrian Bloomfield

**In attendance**

Robert Branagh (LPFA Managing Director)  
 Taryn Mutter (Head of Engagement and Customer Liaison, LPP)  
*Item 5 only*  
 John Crowhurst (Deputy Pensions Director, LPP) *Item 5 only*  
 Adam Bray (training only)

**Minutes and action points**

Caroline Charles (Assistant Company Secretary, LPP)

**Apologies**

Omolayo Sokoya

**Agenda**

Item	Report	Time	Action	Subject
<b>Training:</b> LPFA Internal Audit   <b>Speaker:</b> Adam Bray				
<b>AGENDA</b>				
<b>1</b>	<b>LPB069</b> William Bourne	<b>10.40</b>	Note Approve  Note Note	<b>INTRODUCTORY MATTERS</b> <ul style="list-style-type: none"> <li>➤ Declaration of interests and conflicts</li> <li>➤ Minutes and actions from the previous meeting held on 19 September 2018</li> <li>➤ Appointment of LPB Member representatives (verbal update)</li> <li>➤ LPB Members – appointment terms</li> </ul>
<b>2</b>	<b>LPB070</b> William Bourne	<b>10.55</b>	Review  Note Note	<b>LPB PERFORMANCE REVIEW</b> <ul style="list-style-type: none"> <li>➤ A report from the Chairman on the LPB Performance for 2017/18               <ul style="list-style-type: none"> <li>○ <b>Annex 1</b> – Annual Planner 2019</li> <li>○ <b>Annex 2</b> – Training updates</li> </ul> </li> </ul>
<b>3</b>	<b>LPB071</b> Robert Branagh	<b>11.15</b>	Review Note  Review  Note Note Note	<b>GENERAL ADMINISTRATION UPDATE</b> <ul style="list-style-type: none"> <li>➤ Assurance statements on various matters:               <ul style="list-style-type: none"> <li>○ LPFA Financial Reporting &amp; Monitoring matters</li> <li>○ Review of implementation of the requirements of the PR Code of Practice 14</li> <li>○ General update on LPFA's activity since the last meeting</li> </ul> </li> <li>➤ LPFA Risk Framework review -update</li> <li>➤ Verbal update from the LPFA Board Away Day</li> </ul>
<b>4</b>	<b>LPB072</b> Robert Branagh	<b>12.00</b>	Review	<b>GOVERNANCE UPDATE</b> <ul style="list-style-type: none"> <li>➤ Annual Review of the draft Fraud Control Framework</li> <li>➤ Pension Administration – updates</li> <li>➤ Pooling Updates</li> </ul>
<b>5</b>	<b>LPB073</b> Taryn Mutter/John Crowhurst	<b>12.15</b>	Note	<b>ENGAGEMENT TEAM REPORT</b> <ul style="list-style-type: none"> <li>➤ Report from the Engagement Team</li> </ul>
<b>6</b>	All	<b>12.25</b>	Note	<b>ANY OTHER BUSINESS</b>
<b>Lunch provided</b>				